State Performance Plan Indicator 14: Grade 12 Exit
Required Sampling Procedures for 2011-2012

All Districts must follow the required sampling procedures for 2011-2012 outlined in this document.

Criteria for Data Collection:

Data collection for the Grade 12 Exit, 2011-12 includes students with disabilities who:

- are currently enrolled in Grade 12 and are anticipated to exit through graduation at the end of the 2010-11 school year; and
- are students with disabilities who have dropped out, completed a GED or graduated early since being reported as enrolled on the Fall 2011 Snapshot date.
- **Do not include:** Students that left the district and enrolled in another district, a private school or home school or were institutionalized/incarcerated and are being served by another public school entity.

Generation of Student List:

Districts with less than 10 students on the list:

Option One: Districts with less than ten students with disabilities receiving special education services who meet the **Criteria for Data Collection** must report on all students.

1. Develop a list of all students who meet the **Criteria for Data Collection**.

2. Once the list is completed, no other students are required to be added to the list. This includes students who move into the district after the list is completed.

3. Document the sampling procedures and maintain the list of students.

Districts with between 10 and 29 students on the list:

Districts with between 10 and 29 students who meet the **Criteria for Data Collection** will use Option Two to determine the minimum number (MINN) to report.

Option Two: Districts with between 10 and 29 students with disabilities receiving special education services who meet the “Criteria for Data Collection” must select at least 10 students or 50% of all students, whichever number is greater, following the selection procedure below:

Selection Procedure:

1. Combine on one list all students with disabilities who meet the "Criteria for Data Collection" and place the names in alphabetical order.
2. Determine the minimum number (MINN) of students described in Option Two (either at least 10 students or 50% of all students, whichever number is greater).
3. Determine the selection interval: The selection interval (the Nth student) is calculated by dividing the total number of students on the alphabetized list by the minimum number (MINN). Round Nth to the nearest whole number.
4. Select every Nth student from the alphabetic list to determine your sample. Once the last student name is selected, if the total number of students selected does not meet the minimum number required for the sample, repeat the selection process by continuing to count down the list and then return to the top of the list, skipping all students already selected. Select students until the minimum number is reached.
5. Once the sample is completed, no other students are required to be added to the list. This includes students who move into the district after the sample is completed.
6. Document the sampling procedures and maintain the list of students included in the sample.

Example:

1. There are 22 students with disabilities meeting the "Criteria for Data Collection" who are enrolled on the list of campuses provided by the TEA. Districts must select at least 10 students to be included in the sample or 50 percent, whichever number is greater. Fifty percent of 22 is 11 students. Because 11 is greater than 10, The district will sample 11 students: MINN = 11.
2. The district places all students who meet the "Criteria for Data Collection" in an alphabetically ordered list. (e.g. If there are three campuses, the students from all three are combined into one list).
3. The districts divides the total number of students (22) by MINN (11) = 2. This is the Nth value.
4. Starting from the beginning of the list, the district will select every 2nd student to be included in the sample, repeating the process until 11 students are selected.
5. The district documents the sampling procedures and maintains the list of students included in the sample.

Districts with 30 or more students on the list:

Districts with 30 or more students who meet the “Criteria for Data Collection” will implement Option Three to determine the minimum number (MINN) to report.

Option Three: Districts with thirty or more students with disabilities receiving special education services who meet the “Criteria for Data Collection” will select at least 20 students or 25% of all students, whichever number is greater, following the selection procedure below.

Selection Procedure:

1. Combine on one list all students with disabilities who meet the "Criteria for Data Collection" and place the names in alphabetical order.
2. Determine the minimum number (MINN) of students described in Option Three (either at least 20 students or 25% of all students, whichever number is greater).
3. Determine the selection interval: The selection interval (the Nth student) is calculated by dividing the total number of students on the alphabetized list by the minimum number (MINN). Round Nth to the nearest whole number.
4. Select every Nth student from the alphabetic list to determine your sample. Once the last student name is selected, if the total number of students selected does not meet the minimum number required for the sample, repeat the selection process by continuing to count down the list and then return to the top of the list, skipping all students already selected. Select students until the minimum number is reached.
5. Once the sample is completed, no other students are required to be added to the list. This includes students who move into the district after the sample is completed.
6. Document the sampling procedures and maintain the list of students included in the sample.

Example:

1. There are 200 students with disabilities on the final list. Since there are more than 30 students, a district must select at least 20 students to be included in the sample or 25 percent, whichever number is greater. Twenty-five percent of 200 is 50 students. Because 50 is greater than 20, the district must sample 50 students: MINN = 50.
2. The district places all students in an alphabetically ordered list. (e.g. If there are three campuses, the students from all three are combined into one list).
3. The district divides the total number of students (200) by MINN (50) = 4. This is the Nth value.
4. Starting from the beginning of the list, the district selects every 4th student to be included in the sample, repeating the process until 50 students are selected.
5. The district documents the sampling procedures and maintains the list of students included in the sample.